

Dear Parent/Guardian,

We are delighted that your son / daughter has chosen to study the International Baccalaureate (IB) at Hautlieu School from September 2018. The International Baccalaureate is an exciting course with many opportunities for both academic and personal challenge. The IB at Hautlieu is a community that extends beyond the classroom and one which our students and staff are extremely proud to be part of. As you may be aware, the core element lies at the heart of the Diploma and includes CAS, TOK and the Extended Essay and this really distinguishes the IB from any other course of post 16 study.

Our highly respected CAS program includes a diverse range of activities and projects, both in and out of school, with a focus on 'learning through experience'. To this end students will be asked to reflect on their experiences both verbally and in a journal and they will need to provide a Hard backed book for this purpose. Most choose to use a sketch book of A4 or A5 size which are available in most stationary shops and also on line. It is hoped that students will be able to bring their book with them to the first CAS session .

Because of the nature of CAS, activities may take place beyond the confines of the normal school day. The timetabled CAS sessions will take place every Wednesday afternoon between 2 and 5pm. To allow for travelling time, students may be required to meet at the beginning of lunch and may not get back until after 5 for off-site activities. Transport will be available but students may choose to make their own way to/from activities, providing we have received parental permission.

CAS activities may include water sports, outdoor and adventurous activities and projects beyond the classroom that may carry increased risk. It is important that you and your son/daughter are fully aware of these risks and that your questions have been fully answered. The students will participate in an induction program during the first half term to find out more about the activities on offer but please do not hesitate to contact me if you have any further questions.

Included in this pack are the following permission and medical forms which should be completed and returned by the due date to enable your son/daughter to access the CAS program.

- CAS Consent form
- Medical form 6
- Swimming Form 10
- £20 cheque for IB Core Day

Medical and swimming details and CAS consent will carry over for the duration of the course unless you inform us otherwise. It is extremely important that you keep us up to date of any changes, particularly with regards to medical conditions or contact details. Please complete and return all forms to the school office by Friday 8th September.

CAS Induction 2018

Over the next few weeks your son/daughter will be introduced to the requirements of CAS and will find out more about some of the Activity Strands offered as part of the CAS programme. The Activity Strands will form a major part of the CAS program offered in school and include Coast, Scuba, Boats and the Eco Garden. Towards the end of the term they will be asked to select the Activity Strand which they will follow during the summer and autumn months next year. To help the students settle in and make an informed choice there are a number of induction activities planned for the coming weeks

CAS INDUCTION PROGRAM 2018

5.9.18	<p><u>Getting Started - CAS and SERVICE</u> Introduction to the requirements for CAS, how to keep a journal and how to become a reflective learner. Please bring the hard backed book which they intend to use for their CAS journal. Shoe Box Appeal: Following the CAS introduction, students will embark on their first group CAS project-The Rotary Shoe Box Appeal</p>	SCHOOL
12.9.18	<p><u>9 -7pm. Core Day -Team building, ACTION and Core</u> We will be heading to St. Aubins Fort to participate in fun, water based activities with a focus on getting to know themselves, their group and the requirements of the IB Core a little better. <i>Kit: Warm comfortable clothing, Swim wear, towel, sun cream (we live in hope) and wet shoes/old trainers to get wet, Sensible shoes with good grips and a waterproof jacket/sun cream depending on the weather forecast.</i></p> <p><u>2-5pm. Introduction to SCUBA and Beach Clean and ACTION</u> This will offer students the opportunity to get familiar with the nature of the SCUBA strand. They will also be joining with the current year 13 to conduct a beach clean organised by the yr 13 SCUBA group. Students will be returned to school for 5.15pm.</p>	St AUBINS FORT
19.9.18	<p><u>ECO Garden, Boats and Shoe Box Appeal</u> This will involve a visit to the school garden. We will then continue work on the Shoebox appeal. This may include collecting resources from town. <i>Kit – Sensible shoes and clothing for the garden</i></p>	SCHOOL /St. Helier
26.9.18	<p><u>Coast, Coastal Foraging and CREATIVITY</u> Introduction to the Coast Strand and guided foraging to find out more about our Coast. Followed by beach art and a hot chocolate. <i>Kit: Comfortable clothing for the beach and weather, spare shoes/trainers as they may get wet.</i></p>	St. OUEN
3.10.18	<p><u>Shoe Box Appeal</u> Students will be introduced to the Social Enterprise Strand. We will then continue work on the Shoebox appeal. This may include collecting resources from town.</p>	SCHOOL /St. Helier
10.10.18	<p><u>Reflection, TOK and CAS Portfolio</u> Students will further develop reflection skills and look at what goes into their CAS Portfolio</p>	SCHOOL
12.10.18	CAS Activity Strand Selection complete and returned.	
17.10.18	<p><u>Shoe Box Appeal</u> Students will be introduced to the Social Enterprise Strand. We will then continue work on the Shoebox appeal. This may include collecting resources from town.</p>	SCHOOL /St. Helier
24.10.18	<p><u>Shoe Box appeal Completion</u> After a final push we will say goodbye to the Shoe Boxes and hope they bring a little bit of joy to those that receive them.</p>	SCHOOL

Core Induction Day - St. Aubins Fort - Wednesday 12th September 8.45 -7pm.

Wednesday September 12th will be our Core Induction day at St. Aubins Fort. During the day students will take part in a range of water and land based activities including sailing and kayaking, team challenges and problem solving.

The purpose of the day is to welcome the students to the Hautlieu IB course and introduce them to some of the themes that are at the heart of the Diploma Programme. It will be a fun opportunity for students to get to know each other and look in more depth at how they approach the core elements of the course. We are very proud of our IB Community at Hautlieu and bonding as a group helps create the supportive environment that allows our students to thrive.

Arrangements for the Day:

Meet: St. Aubins Yacht Club car park at 8.45am. Students will be dismissed from the car park at 7pm.

Kit: Please check the weather forecast and dress appropriately.

Swimming costume/shorts, shorts and Tshirt/rash vest, wet shoes/old trainers will be required for water based activities. Wetsuits will be provided.

Towel, Sun cream/waterproofs depending on weather forecast.

Warm comfortable clothing and shoes with good grips for land based activities.

Plastic bag for wet gear.

The cost of the day will be £20 which includes all instruction, hire of equipment and BBQ dinner. Please return the consent form attached with a cheque made payable to 'Hautlieu School' along with the other forms included in this pack. Any students requiring financial assistance may contact the school office in confidence where appropriate assistance will be considered.

I hope you have all of the information required but please do not hesitate to contact me if you require any further information at this stage.

Yours faithfully,

Mandy Campbell
IB Coordinator

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Please note: A copy of this pack, form and the CAS Handbook are available electronically in the IB CAS area on the school system and also on the school website.